

Heather Glen Community Services District

Transaction Report
June 10, 2025-June 10, 2026

TRANSACTION DATE	TRANSACTION TYPE	NUM	NAME	DESCRIPTION	FULL NAME	ITEM SPLIT ACCOUNT	AMOUNT	BALANCE
District Operations Expense								
06/10/2025	Expense	4017	CLS Business Services	CLS Bookkeeping April & May Services	District Operations Expense	CBC - Checking	2,224.76	2,224.76
06/17/2025	Expense	4021	Rachel Rose Robertson	General Manager May Invoice 002	District Operations Expense	CBC - Checking	328.62	2,553.38
06/23/2025	Expense		BMO Bank	Closing Account Services Charged	District Operations Expense	Checking - BMO account	17.00	2,570.38
07/07/2025	Check	4023	Cheryl Madden Reimbursements	Reimbursement for Domain Name	District Operations Expense	CBC - Checking	265.00	2,835.38
07/07/2025	Check	4029	CLS Business Services	CLS Bookkeeping July Invoice	District Operations Expense	CBC - Checking	1,402.50	4,237.88
07/07/2025	Bill		Placer County Recorder	LAFCO Annual Fee 2025-2026	District Operations Expense	Accounts Payable (A/P)	254.20	4,492.08
07/10/2025	Expense	0114	US Postal Service	Stamps Purchase	District Operations Expense	CBC - Checking	87.60	4,579.68
07/11/2025	Expense	4024	Rachel Rose Robertson	General Manager June Invoice 003	District Operations Expense	CBC - Checking	2,117.59	6,697.27
07/14/2025	Expense	4023	Cheryl Madden Reimbursements	Website Domain Name Renewal	District Operations Expense	CBC - Checking	0.00	6,697.27
07/22/2025	Expense		BMO Bank	BMO Bank Charge	District Operations Expense	Checking - BMO account	45.00	6,742.27
07/28/2025	Expense	340000092	Placer County Auditor Controller	LAFCO Annual Fee Paid to Placer Auditor	District Operations Expense	CBC - Checking	240.00	6,982.27
08/12/2025	Expense	4041	Rachel Rose Robertson	General Manager July Invoice 005	District Operations Expense	CBC - Checking	2,666.46	9,648.73
08/30/2025	Check	4052	Applegate Civic Center	Meeting Charges for Applegate CC 2025	District Operations Expense	CBC - Checking	0.00	9,648.73
08/30/2025	Check	4053	CLS Business Services	CLS Bookkeeping June Invoice 1026	District Operations Expense	CBC - Checking	1,492.80	11,141.53
09/05/2025	Expense	4048	US Postal Service	Applegate PO Box Annual Fee	District Operations Expense	CBC - Checking	126.00	11,267.53
09/05/2025	Expense	0237	US Postal Service	Stamps Purchase	District Operations Expense	CBC - Checking	78.00	11,345.53
09/10/2025	Expense	4052	Applegate Civic Center	Applegate Community Center	District Operations Expense	CBC - Checking	350.00	11,695.53
09/20/2025	Check	4060	Rachel Rose Robertson	General Manager August Invoice 006	District Operations Expense	CBC - Checking	1,432.50	13,128.03
09/20/2025	Check	4061	CLS Business Services	CLS Bookkeeping August Invoice 1027	District Operations Expense	CBC - Checking	1,299.86	14,427.89
09/26/2025	Expense	0055	Auburn Trophies	Auburn Trophies Name Plates	District Operations Expense	CBC - Checking	10.30	14,438.19
10/01/2025	Bill		California Special Districts Assoc.	Annual Membership Dues - Jan to Dec of 2026	District Operations Expense	Accounts Payable (A/P)	866.00	15,304.19
10/02/2025	Expense	4059	Jensen Smith CPA	FTR ACCOUNTING 2023-2024	District Operations Expense	CBC - Checking	450.00	15,754.19
10/05/2025	Bill	#007	Rachel Rose Robertson	General Manager September Invoice 007	District Operations Expense	Accounts Payable (A/P)	2,481.95	18,236.14
10/08/2025	Bill	865159-001	Cheryl Madden Reimbursements	Reimbursement for Stamps	District Operations Expense	Accounts Payable (A/P)	78.00	18,314.14
10/10/2025	Bill	1028	CLS Business Services	CLS Bookkeeping September Invoice 1028	District Operations Expense	Accounts Payable (A/P)	1,292.32	19,606.46
10/14/2025	Expense	4065	Cheryl Madden Reimbursements	Reimbursement Stamps	District Operations Expense	CBC - Checking	78.00	19,684.46
10/14/2025	Expense	390000003	Three Pines Bistro	Lunch/ Collection of Materials	District Operations Expense	CBC - Checking	61.74	19,746.20
10/14/2025	Expense	00016	Citizen Marriott - Restaurant	Lunch/ CSDA Accounting Meeting	District Operations Expense	CBC - Checking	169.38	19,915.58
11/02/2025	Bill	#008	Rachel Rose Robertson	General Manager October Invoice 008	District Operations Expense	Accounts Payable (A/P)	1,710.00	21,625.58
11/05/2025	Expense	390000072	US Postal Service	Stamps Purchase	District Operations Expense	CBC - Checking	156.00	21,781.58
11/05/2025	Expense	590000108	Staples	590000108 ATM DEBIT POS Purchase Non-PIN STAPLES 00104240 AUBURN CA *****3823 11/04 14:06	District Operations Expense	CBC - Checking	160.62	21,942.20
11/08/2025	Bill	1307	Applegate Civic Center	Applegate Meeting Charge	District Operations Expense	Accounts Payable (A/P)	70.00	22,012.20
11/10/2025	Bill	1029	CLS Business Services	CLS Bookkeeping October Invoice	District Operations Expense	Accounts Payable (A/P)	1,328.00	23,340.20
11/20/2025	Expense	4070	Employment Development Dept	Employee Annual Fees Lat Bill	District Operations Expense	CBC - Checking	821.08	24,161.28
11/21/2025	Expense	4076	California Special Districts Assoc.	CSDA Membership 2025-2026	District Operations Expense	CBC - Checking	866.00	25,027.28
11/24/2025	Expense	4080	County of Placer - Auditor Controller	LAFCO Annual Fee Paid to Placer Co Auditor	District Operations Expense	CBC - Checking	254.20	25,281.48
12/01/2025	Bill	1030	CLS Business Services	CLS Bookkeeping November Invoice 1030	District Operations Expense	Accounts Payable (A/P)	1,683.00	26,964.48
12/02/2025	Bill	#009	Rachel Rose Robertson	General Manager November Invoice 009	District Operations Expense	Accounts Payable (A/P)	1,455.00	28,419.48
12/08/2025	Expense	4084	Applegate Civic Center	Applegate CC November Meeting	District Operations Expense	CBC - Checking	70.00	28,489.48
12/09/2025	Expense	0102	Uline	Community Message Board Purchase	District Operations Expense	CBC - Checking	1,313.92	29,803.40
12/10/2025	Expense	0219	US Postal Service	Stamps Purchase	District Operations Expense	CBC - Checking	78.00	29,881.40
12/23/2025	Bill	2025-2026 MOU	County of Placer - Auditor Controller	MOU-County Auditor services for FY 2025-2026	District Operations Expense	Accounts Payable (A/P)	1,294.00	31,175.40
01/01/2026	Bill	1031	CLS Business Services	CLS Bookkeeping December Invoice 1031	District Operations Expense	Accounts Payable (A/P)	1,707.50	32,882.90
01/05/2026	Bill		Special Districts Leadership Foundation	SF Leadershp Academy Donation CSDA	District Operations Expense	Accounts Payable (A/P)	200.00	33,082.90
01/05/2026	Bill	#010	Rachel Rose Robertson	General Manager December Invoice 010	District Operations Expense	Accounts Payable (A/P)	2,287.50	35,370.40
01/07/2026	Bill	1359	Applegate Civic Center	Four meetings at grand-fathered discount pricing	District Operations Expense	Accounts Payable (A/P)	280.00	35,650.40
01/14/2026	Bill	Reimb-01.2026	Cheryl Madden Reimbursements	Stamps Purchased - Jan billings (to be reimbursed) Trans# 802060	District Operations Expense	Accounts Payable (A/P)	78.00	35,728.40
01/14/2026	Bill	Reimb-01.2026	Cheryl Madden Reimbursements	Printer Purchased - District Property (to be reimbursed) Trans# 6638794	District Operations Expense	Accounts Payable (A/P)	117.95	35,846.35
01/15/2026	Bill	SCO-FTR 2026-Rpt	LH Accounting Solutions, Inc.	Government Reporting - SCO FTR	District Operations Expense	Accounts Payable (A/P)	200.00	36,046.35
01/27/2026	Bill	203	Placer County Auditor Controller	Placer County Auditor Five Year Audit Charge	District Operations Expense	Accounts Payable (A/P)	2,250.00	38,296.35
02/01/2026	Bill	1032	CLS Business Services	CLS Bookkeeping January Invoice 1032	District Operations Expense	Accounts Payable (A/P)	1,545.50	39,841.85

Heather Glen Community Services District

Transaction Report
June 10, 2025-June 10, 2026

TRANSACTION DATE	TRANSACTION TYPE	NUM	NAME	DESCRIPTION	FULL NAME	ITEM SPLIT ACCOUNT	AMOUNT	BALANCE
02/04/2026	Bill	#011	Rachel Rose Robertson	General Manager January Invoice 011	District Operations Expense	Accounts Payable (A/P)	1,350.00	41,191.85
02/09/2026	Expense	0054	Staples	Printer Ink	District Operations Expense	CBC - Checking	74.31	41,266.16
02/10/2026	Bill		Cheryl Madden Reimbursements	Reimbursement for Stamps Purchase	District Operations Expense	Accounts Payable (A/P)	78.00	41,344.16
02/10/2026	Expense	0159	US Postal Service	Stamps Purchased	District Operations Expense	CBC - Checking	78.00	41,422.16
02/12/2026	Bill	1662	LH Accounting Solutions, Inc.	Professional CPA QuickBooks Clean-up	District Operations Expense	Accounts Payable (A/P)	950.00	42,372.16
03/01/2026	Bill	1035	CLS Business Services	CLS Bookkeeping February Invoice 1035	District Operations Expense	Accounts Payable (A/P)	1,432.50	43,804.66
03/03/2026	Bill	#012	Rachel Rose Robertson	General Manager February Invoice 012	District Operations Expense	Accounts Payable (A/P)	1,200.00	45,004.66
03/12/2026	Expense	340000118	Staples	Brother Printer & Office Supplies	District Operations Expense	CBC - Checking	148.38	45,153.04
03/12/2026	Expense	0100	US Postal Service	Stamps Purchase	District Operations Expense	CBC - Checking	156.00	45,309.04
03/23/2026	Bill	INV1099	California Rural Water Association Insurance	Liability Insurance 2026-2027	District Operations Expense	Accounts Payable (A/P)	0.00	45,309.04
03/26/2026	Bill	R	Rachel Rose Robertson	Reimbursement for Printer Ink	District Operations Expense	Accounts Payable (A/P)	65.31	45,374.35
04/01/2026	Bill		CLS Business Services	CLS Bookkeeping March Invoice 1038	District Operations Expense	Accounts Payable (A/P)	1,237.50	46,611.85
04/01/2026	Bill	#013	Rachel Rose Robertson	General Manager March Invoice 013	District Operations Expense	Accounts Payable (A/P)	1,515.00	48,126.85
04/01/2026	Bill	6232	California Rural Water Association Membership	Annual CRWA Membership	District Operations Expense	Accounts Payable (A/P)	565.00	48,691.85
04/06/2026	Check	00113	Surety Bonds	Board Treasurer Surety Bond 26-27	District Operations Expense	CBC - Checking	120.00	48,811.85
04/23/2026	Bill	R	Rachel Rose Robertson	Reimbursement for Tax Doc Mailing	District Operations Expense	Accounts Payable (A/P)	11.18	48,823.03
04/24/2026	Bill		Ca. Rual/Memberguard/Sedgwick/Ins. (deleted)	District Liability Insurance 2026-2027	District Operations Expense	Accounts Payable (A/P)	4,800.00	53,623.03
04/30/2026	Check	590000107	US Postal Service	Debit Card Payment for Stamps	District Operations Expense	CBC - Checking	171.60	53,794.63
05/01/2026	Bill	1041	CLS Business Services	CLS Bookkeeping April Invoice 1041	District Operations Expense	Accounts Payable (A/P)	1,237.50	55,032.13
05/01/2026	Check	340000039	Staples	Mailing Envelopes, Storage Bins/ Records and Office Supplies	District Operations Expense	CBC - Checking	176.95	55,209.08
05/04/2026	Bill	#014	Rachel Rose Robertson	General Manager April Invoice 014	District Operations Expense	Accounts Payable (A/P)	1,582.50	56,791.58
05/06/2026	Bill	05012026	Applegate Civic Center	1 Month Rental Space	District Operations Expense	Accounts Payable (A/P)	70.00	56,861.58
05/22/2026	Bill	111-3991818-3444219	Cheryl Madden Reimbursements	Community Info. Board	District Operations Expense	Accounts Payable (A/P)	29.52	56,891.10
06/01/2026	Bill	1044	CLS Business Services	CLS Bookkeeping May Invoice 1044	District Operations Expense	Accounts Payable (A/P)	1,237.50	58,128.60
06/02/2026	Bill	#015	Rachel Rose Robertson	General Manager May Invoice 015	District Operations Expense	Accounts Payable (A/P)	1,372.50	59,501.10
Total for District Operations Expense							\$59,501.10	
TOTAL							\$59,501.10	